Organising Joint Events with ESIL

Members interested in organising a joint event with the Society should contact the ESIL Board (<u>esil.secretariat@eui.eu</u>) to make a proposal at least six months before the event.

The proposal should include the following information:

- a) name of local organiser(s)
- b) date and venue
- c) brief programme outline
- d) reasons why a joint event would benefit both parties
- e) request for ESIL funding for travel grants (if necessary)

If the Board approves the proposal, two members of the Board will be selected to work with the local organiser to prepare the programme, either by preparing a list of invited speakers and / or a Call for Papers.

The Society is unable to offer full financial support for joint events. However, local organisers can request a limited sum for ESIL Travel Grants to assist speakers who will participate in the event. The grants will be coordinated by the ESIL Secretariat. Only ESIL members are eligible to receive travel grants.

The organisers will be expected to use the ESIL logo in the programme and to distribute ESIL brochures during the event.